

Nordholm, Gail [DOT]

From: Nordholm, Gail [DOT]
Sent: Monday, November 16, 2009 3:19 PM
To: Nordholm, Gail [DOT]
Subject: 2009 ICEOO Annual Conference Minutes

TO: County Engineers

gail.nordholm@dot.iowa.gov

CC: District Local Systems Engineers, Service Bureau
and Office of Local Systems

FROM: Office of Local Systems

SUBJECT: 2009 ICEOO Annual Conference Minutes, Treasurer's Report and Survey Results

DATE: November 16, 2009

The following is being sent on behalf of the 2009 ICEOO Board Members. If you have any questions, **please do not reply to this note**. Instead, you may contact one of the board members. **Please be sure that the ICEOO (Iowa County Engineers Office Organization) member in your office receives the following information.**

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The following links provide information from the 2009 ICEOO Annual Conference. The first link is the minutes from the conference. The second link is the treasurer's report, and the third link is the survey results.

http://www.iowadot.gov/local_systems/mailing/2009/november/09_iceoo_annual_minutes.pdf

http://www.iowadot.gov/local_systems/mailing/2009/november/09_iceoo_treasurer_report.pdf

http://www.iowadot.gov/local_systems/mailing/2009/november/09_survey_results.pdf

Sincerely,

Gail Nordholm
Office of Local Systems
515-239-1528
gail.nordholm@dot.iowa.gov

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Some of the documents referenced above are in Adobe Acrobat's Portable Document Format (PDF). If you do not have the Adobe Acrobat Reader software, you can download it free of

charge at:

<http://www.adobe.com/products/acrobat/readstep.html>.

Mailings are available at the Office of Local Systems Weekly Mailings web page at:

http://www.iowadot.gov/local_systems/mailling/main_mailing.htm



Iowa County Engineers Office Organization
Growth-Progress-Unity

2009 ICEOO CONFERENCE

West Des Moines Marriott
1250 Jordan Creek Parkway
West Des Moines, IA 50266

Thursday, September 24, 2009

Registration for the 2009 30th Annual Conference was held in the southeast foyer from 9:00-10:00 a.m.

As members arrived they were greeted by the Registration Committee, given their conference materials packet and a gift from the ICEOO Board of a 30th Anniversary engraved desk clock. Also donated as gifts, were boxes of Suzette's Candies from Frank Dunn and spiral notebooks from Asphalt Paving Association.

A selection of pastries and fresh fruit, coffee, tea and other assorted drinks was offered, as well as an opportunity to view many scrapbooks from prior conferences. And also in celebration of our 30th anniversary, our Historian, Pam Mix, set up a nice power point show of many group pictures from the past.

Dana Batterson, President, opened the conference by welcoming everyone, introducing 2008 ICEOO Board members by committees, and the new 2009 board members. The new board members are as follows:

District 1 – Tara Breon, Boone
District 2 – Katie Bidwell, Butler
District 3 – Faye Hill, Woodbury
District 4 – Alice Pankonen, Cass
District 5 – Denice Gradeless, Wayne
District 6 – Linda Schaul, Delaware

Rosie Trees was introduced as the conference “Troubleshooter.” There is only one new member of our organization, Tara Breon, Boone County.

Gail Nordholm, Office of Local Systems, Iowa DOT, also welcomed the group, told everyone about their information packets, and then introduced Jim George, Dallas County Engineer for 12 years. Jim called our jobs, “noble,” in that it is working in public service and we are expected to

do more with less now. He also commented how important it is to meet, learn, exchange ideas and renew friendships. A vigorous applause was given.

After the first drawing for prizes, and a short break, Jan Hicks introduced the next speaker, Kevin Wenndt, from IPERS. He gave us some very pertinent information, stressing in particular that “IPERS is not taking any benefits that you have accrued.” He touted IPERS as still one of the best retirement plans in the country.

A delightful lunch buffet was presented consisting of various lunch meats and breads, cheeses, salads, and fruits. After lunch everyone reconvened for our next speaker, Jeff Johnson, introduced by board member, Janet Payne. Jeff had a video of the Rob & Aubry Standard Outreach Presentation. The tornado information, statistics, and video were spectacular. He advised us to use the web site www.weather.gov, enabling us to hone in on our own counties for weather watching and concerns.

After another drawing for those \$20 bills (!), and a short break-time, our next speaker was introduced by Pam McCracken. She was Diane Clevenger, ARNP, Womens Health Nurse Practitioner. Diane gave a video presentation on perimenopause, menopause, osteoporosis, and cancer. She also gave us some good handouts on all of those topics that are particularly important for women’s awareness and knowledge.

Another drawing was held and then President Dana Batterson awarded those persons who have served their counties for 20 years. They are Deanna McDonald from District 1, Sharon Rockow from District 2, and Kathy Copeland from District 4. There were no retirees this year. Dana announced the board members who have completed their 3-year terms: Deb Fondell, Dubuque; Lori Hackett, Pottawattamie; Darla Negus, O’Brien; Rosie Trees, Butler; Pam Mix, Jasper; and Dana Batterson, Davis. A lot of appreciation goes out to these women who have contributed so much.

The Traveling Trophy Award for the district who had all members in attendance at our conference was once again given to DISTRICT IV!

Dana made announcements regarding the evenings activities to include the special entertainment—The Judge Story Theatrical Troupe-One Act Comedy Show and this year’s specially decorated and event-promising hospitality room—“Beach Party Style,” to commemorate our organization’s 30th anniversary! Many thanks are due to Gail Nordholm for arranging for the excellent one-act play troupe to entertain us. And also thank yous go out to Debbie Salter & Dana Batterson for the fantastic decorations and beach party extravaganza. Congratulations to the hula girls of District 3 for winning the best costume award! Other awards were given, prizes were drawn for, games were played, there were a lot of LOLs, and a great time was had by all.

Friday, September 25, 2009

After a delicious breakfast buffet was served, President Dana Batterson opened the Business Meeting. Charlene Johnson, Mills, moved that last year’s conference Secretary’s Report be approved. Belinda Ogle, Taylor, seconded the motion. The motion was approved unanimously.

The Treasurer's Report showed a balance of \$18,339.10, before additional conference expenses. Deb Fondell, Dubuque moved the report be approved. Pam Mix, Jasper, seconded the motion. The motion was approved unanimously.

President Batterson then brought up the issue of sending flowers and cards to our members or their family members. The following clarification is being made: We will no longer send flowers or cards as an organization. Districts, however, are free to do so.

Our 2009-2010 officers were announced: President, Debbie Salter; Vice-President, Angie Roderick; Secretary, Pam McCracken; Treasurer, Vicki Hillock; and Historian, Denice Gradeless.

A motion to close the Business Meeting was made by Judy Ridnour, Page. A second to the motion was made by Rosie Trees, Butler. The motion was approved unanimously.

Our next speaker, introduced by Nichole Brown, was LeRoy Bergmann, Office of Local Systems, Iowa DOT. Mr. Bergmann chose to speak about the I-Jobs Spending Report. He went through the report on the web and explained how to complete it. Dana Batterson then introduced Steve DeVries, ICEA Service Bureau. He shared what the Service Bureau has been working on: 1) New version TPMS, 2) ARRA & I-Jobs Programming, 3) Iowa is host for NACE in 2013.

The grand prize drawing for the \$50 bills was held as follows: District 1: Denette Bovey, District 2: Kathy Fletcher, District 3: Faye Hill, District 4: Becky Randeris, District 5: Rhea Wilson, and District 6: Mary Lammers. Congratulations were made to each of them.

And finally, an energizing speaker herself, Dr. Celina Peerman, Ph.D, PHR was introduced by Jan Hix. Dr. Peerman spoke on "Re-Energize Your Workplace." She started by calling this session "Group Therapy." She emphasized how revitalizing our work places starts with each of us, and we must make the best use of our energy. One significant quote she shared was "If you don't know where you're going, anywhere will do." A highlight was watching the FISH video, about a fish market in Washington and showing how they "have fun," interacting with each other, their customers, and their fish! (YouTube-Throwing Fish in Seattle) Each of us should have left the conference with some outstanding advice from Dr. Peerman.

President Dana Batterson gave closing remarks and then introduced our 2009-2010 ICEOO President, Ms. Debbie Salter, Wapello County. Debbie ended the conference with a very nice reading and wished everyone safe travel.

Pam McCracken
Secretary



Iowa County Engineers Office Organization
Growth-Progress-Unity

TREASURER'S REPORT

As of November 16, 2009

Balance Forwarded from 2008 **\$6,728.06**

RECEIPTS:

Registrations	\$14,480.00
Donations	\$3,490.00
Reimburse Prize money	\$120.00

TOTAL RECEIPTS	\$18,090.00	\$24,818.06
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DISBURSEMENTS:

Checks - Deluxe Check	\$34.02
Registration Gifts - 30 yr ann. clocks	\$2,169.98
Reimbursement - registration overpayment	\$10.00
Reimbursement - cancellations (4 @ \$120 ea)	\$480.00
Retirement & 20 Year Gifts	\$60.00
Name Badges	\$28.00
Office Supplies - postage & envelopes	\$235.97
Drawings	\$900.00
Speakers	\$200.00
Speakers	\$525.00
Entertainment - Dinner Troupe	\$1,500.00
Audio Visual Equipment	\$483.12
Hotel Rooms-DOT	\$0.00
Meals & Breaks (includes meeting rooms)	\$9,370.76
Drink tickets	\$960.75
Hospitality - door prizes	\$114.53
Misc. - flowers (funeral -Sue Jennings father)	\$56.50
Misc - flowers (funeral -Georgia Smith-ret. Union Co.)	\$59.49

TOTAL DISBURSEMENTS	\$17,188.12
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BALANCE 11/16/09	\$7,629.94
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**TREASURER'S REPORT
2009 ICEOO CONFERENCE**

As of November 16, 2009

		Budget/Projected	
Balance Forwarded from 2008	\$6,728.06	\$ 6,000.00	average over 9 years
RECEIPTS:			
Registrations	\$14,480.00	\$ 15,000.00	\$150 x 100 counties
Donations	\$3,490.00	\$ 3,800.00	average over 9 years
Deposit - prize money not used	\$120.00		
TOTAL RECEIPTS	\$18,090.00	\$24,818.06	\$24,800.00
DISBURSEMENTS:			
Expenses based on 94 attendees			
Gail Nordholm- muffins for board meeting - Nov 2008	\$34.02		
Reimbursements - registration overpayment	\$10.00		
Reimbursements - cancelation refunds (4 @ \$120 ea)	\$480.00		
Registration Gifts - clocks	\$2,169.98	\$ 2,000.00	budgeted
Retirement & 20 Year Gifts	\$60.00	\$ 100.00	3 yr avg
Name Badges	\$28.00	\$ 1,200.00	9 yr avg (all misc items)
Office Supplies - postage	\$210.00		
Office Supplies - envelopes	\$25.97		
Drawings	\$900.00	\$ 900.00	3 yr avg
Speakers - Diane Clevenger Women's Health (\$200)	\$200.00	\$ 725.00	6k budgeted (speakers)
Speakers - Celina Peerman (\$525)	\$525.00		
Speakers	\$0.00		
Entertainment - Dinner Troupe (\$1500)	\$1,500.00	\$ 1,500.00	budgeted
Audio Visual Equipment	\$483.12	\$ 500.00	last yr estimate
Hotel Rooms-DOT	\$0.00	\$ 188.00	projected
Meals & Breaks	\$9,370.76	\$ 9,000.00	projected
Drink Tickets	\$960.75	\$ 1,000.00	projected (2 pp)
Misc. Incidental Charges	\$0.00		
Misc - funeral flowers (Sue Jennings father)	\$56.50		
Misc - funeral flowers (Georgia Smith - ret. Union Co.)	\$59.49		
Hospitality - door prizes	\$114.53	\$ 100.00	add't to board donations
Hospitality - room	\$0.00	\$ 400.00	(\$500 of donations specifically earmarked by Oden & Metal Culverts)
TOTAL DISBURSEMENTS	\$17,188.12	\$ 17,613.00	
BALANCE 11/16/09	\$7,629.94	\$7,187.00	projected ending balance

Income and Expense Comparison by Year

Item	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	Current Year % Chg
Balance Forward	\$5,063.91	\$4,280.66	\$1,030.59	\$2,024.76	\$7,059.50	\$8,313.27	\$7,067.17	\$10,442.97	\$9,488.56	\$6,728.06	-29.09%
Income:											
Donations - Cash	\$5,285.00	\$4,865.00	\$3,540.00	\$3,925.00	\$3,280.00	\$2,855.00	\$3,280.00	\$4,605.00	\$2,840.00	\$3,490.00	22.89%
Misc. Income	\$128.66	\$103.45	\$1,257.22				\$75.00	\$536.00		\$120.00 *	100.00%
Registrations	\$7,155.00	\$7,640.00	\$9,280.00	\$13,155.00	\$14,280.00	\$13,385.00	\$12,700.00	\$12,650.00	\$12,245.00	\$14,480.00	18.25%
Total Income	\$12,568.66	\$12,608.45	\$14,077.22	\$17,080.00	\$17,560.00	\$16,240.00	\$16,055.00	\$17,791.00	\$15,085.00	\$18,090.00	19.92%
Expenses:											
Speakers & Entertmt	\$2,525.00	\$4,888.11	\$3,539.60	\$2,703.00	\$3,990.81	\$6,018.68	\$1,500.00	\$6,955.00	\$2,875.00	\$2,225.00	-22.61%
Food & Hotel	\$5,835.79	\$6,146.02	\$6,317.09	\$5,950.10	\$7,541.53	\$7,482.61	\$8,176.46	\$7,565.63	\$11,056.82	\$10,929.16	-1.15%
Registrations Gifts	\$408.66	\$915.82	\$515.87	\$650.00	\$1,906.50	\$983.00	\$1,162.49	\$2,288.40	\$2,297.47	\$2,169.98	-5.55%
Drawings	\$3,230.21	\$3,022.35	\$950.00	\$2,000.00	\$1,524.60	\$900.00	\$900.00	\$1,000.00	\$900.00	\$900.00 *	0.00%
Misc.	\$1,352.25	\$886.22	\$1,760.49	\$742.16	\$1,342.79	\$2,101.81	\$940.25	\$936.38	\$716.21	\$963.98	34.59%
Total Expenses	\$13,351.91	\$15,858.52	\$13,083.05	\$12,045.26	\$16,306.23	\$17,486.10	\$12,679.20	\$18,745.41	\$17,845.50	\$17,188.12	-3.68%
Balance Forward	\$4,280.66	\$1,030.59	\$2,024.76	\$7,059.50	\$8,313.27	\$7,067.17	\$10,442.97	\$9,488.56	\$6,728.06	\$7,628.94	13.40%

* drawing money actually less \$120.00 that was re-deposited

2009 ICEOO	Conference Survey	Results							
Questionnaire	Did you like Accommodations	Speakers Were	What type of speakers would you prefer?	What type of Entertainment would you like to see	What type of subjects would you like to hear the IDOT speak on	Did you enjoy the meals/Suggestions	Did you visit the hospitality room?	Overall did you enjoy the conference?	Comments?
	Yes	Fair	Motivational	Hypnotist	Current Issues	Yes should be buffet	Yes VERY FUN	Yes	meals were awful, need to improve meals or we should leave, bad service
	Yes	Good	Informative/fun	Music/Comedy	Funding	Yes	Yes VERY FUN	Yes	Break out sessions for computer software, more social time less meetings
	Yes	Good	Informative/fun	Illusionist/music/comedy	None	No response	Yes VERY FUN	Yes	would like to see district competitions in hospitality room
	Yes	Excellent best ever	Various	Dinner Theater	None why do they have to?	Yes	Yes Best Ever!	yes	Would like to see Trompereturn theater they are wonderful!
	Yes	Fair	Informative/Motivational	Music/Comedy	New regulations & reporting	Yes	Yes	Yes	Food was cold get it better or leave
	Yes	Excellent	Various	Music/Comedy		Yes	Yes	Yes	Buffet style all meals, to much food at Fri breakfast, best conference ever
	Yes	Good	Any			Yes	Yes	Yes	Buffet for all meals
	Yes	Excellent	Informative	Music/Comedy		Yes	Yes	Yes	Drinks were to pricey in hosp room, cut back food expense serve to much
	Yes	Good		Hypnotist	Annual Report/I jobs	Yes	Yes	Yes	Very good conference
	Yes but could move	Good	Variety	Variety	Variety	Yes	Yes	Yes	Get block of rooms Wednesday night, great hospitality room!
	Yes	Good	Motivational	Comedy	Current Issues	NO	Yes	Yes	Do not have break in morning before lunch. Diner was awful. Service sucked
	No Stoney Creek	Good	Motivational	Comedy	I jobs Time 21	No	Yes	Yes	Buffett style means. This place is awful with food, more chairs in hosp. room
	Yes	Good	Motivational	Comedy		Yes	Yes	Yes	I enjoy the opportunity to see you all. Great conference keep up the great work
	Yes	Good		Comedy		NO	Yes	Yes	Food was always cold, hospitality room was AWESOME, costume contest next?
	Yes	Fair	Motivational	Comedy		Yes	Yes	Yes	Great job with beach party! Would like to be served all meals
	Yes	Fair	Motivational	Comedy		Yes	Yes	Yes	Spend more \$ on speakers, registration gift not necessary, dinner was AWFUL
	Yes	Excellent	Informative	Dinner Theater	ICEA web site, rock alizer	Yes	Yes	Yes	Buffett style all meals
	Yes	Good	Informative	Comedy		so so	Yes	Yes	
	Yes	Excellent	Information	all of the above	no preference	NO	Yes	Yes	great speakers, food was NASTY, need better servers
	Yes	Excellent	Motivational	Comedy		Yes	Yes	Yes	good job, enjoyable, informative, food sucked
	Yes	Fair	Motivational	Hypnotist		Yes	Yes	Yes	
	Yes	Good	Informative	Self Improvement	Any	Yes	Yes	Yes	Need themes and contest in hosp room, more bottle water available less soda
	Yes but could move	Good		Dinner Theater		Yes	Yes	Yes	Best conference ever, would like to have all meals buffet style good job girls
	Yes	Good	Mix	Music/Comedy	Budget preparation	Yes	Yes	Yes	meals were to starchy, need better staff to serve meals, hate meals here
	Yes	Good		Music/Comedy		Yes	Yes	Yes	supper staff was confused, wait staff was very rude, supper meal was cold
	Yes	Fair	Mix	Music/Comedy		No	Yes	Yes	Great hosp suite, conference was good, dinner meal was very disappointing
	Yes	Fair to poor		Music/Comedy	Current Issues	No	Yes	Yes	Food was cold, hosp was great would like a 50's theme or western
	Yes	Good	Motivational	Music/Comedy		Yes	Yes	Yes	Banquet meal was cold, would like western theme in hosp room
	Yes	Good	Motivational	Music/Comedy		No	Yes	Yes	All meals should be buffet style
	Yes	Excellent		Music/Comedy		Yes	No	Yes	Entertainment was excellent, laughed a lot
	Yes	Good	Motivational	Music/Comedy	Budget preparation	Yes	Yes	Yes	don't take morning break or don't start until 11am need more travel time
	Yes	Excellent		Music/Comedy		Yes	Yes	Yes	Excellent job in hospitality room!
	Yes	Excellent	Motivational	Music/Comedy		Yes	Yes	Yes	
	Yes	Poor	Informational	Hypnotist	Nothing	Yes	Yes	Yes	Prefer buffet style all meals
	Yes	Excellent	Motivational	Illusionist/music/comedy		Yes	Yes	Yes	Need more wait staff, dinner meal was slow to come, staff was rude
	Yes	Good		Music/Comedy		Yes	Yes	Yes	Supper was cold, theme was fun in hosp room, liked awards at meeting
	Yes	Good	Fun	Music/Comedy		NO	yes	Yes	Hospitality room was fun, need all meals buffet style
	Yes	Excellent			Whatever	No	No	Yes	Meals were nasty
	No Stoney Creek	Good		Music/Comedy		No	Yes	Yes	Entertainment was awful, food was bad, staff was rude, move locations
	Yes	Good	Motivational	Do not ever stick around	I jobs	Yes	No	Yes	Need more snacks, need coke products, good conference!
	Yes	Good	Motivational	Music/Comedy	I jobs	Yes	Yes	Yes	conference was so so
	Yes	Good	Mix	Dinner Theater	whatever we all need	No	Yes	Yes	Dinner was cold, to much info from speakers, need more social time
	Yes	Good	Motivational	Dinner Theater	why do they have to speak?	Yes	Yes	Yes	theme ever year in hosp room, no theater style seating, more snacks
	Yes	Yes		Music/Comedy	Funding	Yes	Yes	Yes	Dinner meal should have been free, great conference
	Yes	Good	Mix	Music/Comedy	I jobs	Yes	Yes	Yes	Theater style seating was not a good idea, not enough coffee
	yes	Excellent	Mix	Music/Comedy		Yes	Yes	Yes	great conference
	Yes	Excellent	Informative	Music/Comedy	Legislative Updates	Yes	Yes	Yes	Loved the beach party!
	Yes	Excellent	Informative	another play	Updates	Yes	Yes	Yes	Thanks for great conference
	Yes	Excellent	Motivational	Music/Comedy	Current Issues	yes	Yes	yes	Great job on decorations in hospitality room!
	Yes		Informative	Music/Comedy		Yes	Yes	Yes	did not enjoy the entertainment it was boring!
	Yes	Excellent	Informative	Music/Comedy		Yes	yes	Yes	FANTASTIC conference
	Yes	Good		Hypnotist		No	Yes	Yes	Buffett meals, loved the theme in hosp room do another next year!!!
	Yes	Excellent	Motivational	Music/Comedy	Current Issues	Yes	No	Yes	Great job board!
	yes	Excellent	Motivational	Music/Comedy	Current Issues	Yes	Yes	Yes	no snacks at breaks, food at meals were cold, staff was rude, great job board!